

A.C.T. – N.O.W.
Advisory Community Team – Neighbors On Watch
EXECUTIVE BOARD MEETING MINUTES
AUGUST 6, 2015

Meeting was called to order by Chair Mary Link at 1:05 p.m.

Members Present: Mary Link, Al Schultz, Julie Hill, Bob Barber, Danny Bates, Stanley Baysdell, Sgt. Greg Patchin, Sharon Zacny, Chief Brian Hill, Officer Austin Martin
Absent: John Klein, Carmine Polisei

MINUTES

- Secretary Julie Hill presented the published minutes from the July 2, 2015 Executive Board meeting. Danny Bates made a motion to accept the minutes as published. Al Schultz seconded, and the motion carried.

TREASURER’S REPORT

- Treasurer Bob Barber submitted the following published report for JULY 2015 (SEE ATTACHED 1st month of 2015-2016 Fiscal Year):

Checking Account	\$ 3,719.61
Savings Account	\$ 285.40
Money Market Acct.	\$ 3,274.71
Petty Cash	\$ 264.11
Spartan Charge (-)	<u>\$ 39.12</u>
Total	\$ 7,504.71

- Stanley Baysdell made a motion to accept the Treasurer’s Report as submitted. Al Schultz seconded, and the motion carried.
- Bob also presented an updated 2015-2016 Budget Spreadsheet (See Attached).

CORRESPONDENCE

(All correspondence was given to Secretary to be attached with meeting minutes)

- Thank you from the Roscommon Fireworks Committee with a \$100 donation check for CERT

OLD BUSINESS

- Austin gave an update on the golf outing including going over the volunteer sign-up sheet. There are 14 pre-registered teams at this time, possibly 4-6 more teams may show up on day of event. There are currently 17 hole sponsors that have paid, along with Nester’s who provided hole-in-one and signs for the car and other prizes. Several donations for prizes have been received, special thanks to John Klein and Carmine Polisei for working on prizes. 10 cases of pop have been picked up from Pepsi West Branch and all arrangements have been shored up at golf course including food. Officers have gone out and solicited golf packages for prizes and Austin has purchased the Chinese Raffle items.
- Valentine Dinner Dance state license has been received and ticket proof has also just been received. After review of the ticket proof, the tickets will be printed with an estimated completion date of mid-August. Will invite Brandon Rodgers to next ACT NOW Executive Board meeting in September for a project update including proposed project budget.
- Chief Hill announced that the CERT trailer was due to arrive at the Traverse City dealer this Monday and will be ready to pick up after that. Invoice should come to P.D. today to process for a check so that trailer can be picked up next week.

NEW BUSINESS

- Chief Hill stated that the first Trunk or Treat meeting has been scheduled for August 14, 2015 at 1:00 p.m. at the P.D. Committee member Leasa Tulgetske is asking for \$500 donation from ACT NOW to purchase prizes so that they can be listed on all advertising that will start to go out soon. Trunk or Treat Fund currently only has a balance of \$189.97 left from last year and solicitation for donations for this event have not gone out yet. Stanley Baysdell made a motion that ACT NOW donate \$500.00 to Trunk or Treat for committee to purchase prizes for this year's event. Julie Hill seconded, all in favor, none opposed, motion carried. (Bob will transfer the \$500 from the General Fund to the Trunk or Treat Fund.)
- Treasurer Bob Barber went over the proposed budget ACT NOW budget for 2015/2016. Group discussed budget and suggested revisions which will be made and brought back to next month's meeting for approval.

CERT UPDATE

- Coordinator Sharon Zacny reported that CERT was activated due to bad storms that came through the area Sunday night (8/2/15) which left several lines down and many residents without power. The team was activated by Fire Chief Lippert and everything ran very smoothly.
- Region 7 will be disbursing \$1,000 to our CERT team from reimbursement grants once we submit a list of specific equipment/items to them. We will be requesting items to stock the new CERT trailer. Sharon and Brian will be meeting to go over that list.
- Sharon also received more equipment from the Region including 10 wands/cones lights, vests, pocket masks, CERT patches, a power inverter and a scene light.

OTHER BUSINESS/COMMENTS:

- N/A

NEXT EXECUTIVE BOARD MEETING

- September 3, 2015 at 1:00 p.m. at the Gerrish Township Police Department.

There being no further business, Mary Link adjourned the meeting at 2:55 p.m.

Respectfully Submitted,

Julie Hill

Julie Hill, ACT-NOW Secretary

cc/All Executive Board Members and the Gerrish Township Police Department Website