

A.C.T. – N.O.W.
Advisory Community Team – Neighbors On Watch
EXECUTIVE BOARD MEETING MINUTES
AUGUST 4, 2017

Meeting was called to order by Chair Mary Link at 10:00 a.m.

Members Present: Mary Link, Julie Hill, Bob Barber, Mike Briggs, John Klein, John Ellis, Officer Shannon Fick, Chief Brian Hill, Sgt. Greg Patchin

Absent: Carmine Polisei, Kelly Kirkpatrick, Sharon Zacny

MINUTES

- Secretary Julie Hill presented the published minutes from the July 7, 2017 Executive Board meeting. John Klein made a motion to accept the minutes as published. Mike Briggs seconded and the motion carried.

TREASURER'S REPORT

- Treasurer Bob Barber submitted the following published report for JULY 2017 (SEE ATTACHED 1st month of 2017-2018 Fiscal Year):

Checking Account	\$ 5,238.49
Savings Account	\$ 286.12
Money Market Acct.	\$ 7,807.78
Petty Cash	\$ 283.31
<u>(-) Spartan Charge</u>	<u>\$ 72.36</u>
Total	\$13,543.34

- John Ellis made a motion to accept the Treasurer's Report as submitted. John Klein seconded and the motion carried.
- Bob also presented an updated 2017-2018 Budget Spreadsheet (attached).
- Bob also presented a proposed 2017-2018 Budget and Worksheet for review with action to be taken at next board meeting (attached).
- Bob also submitted confirmation from IRS that Form 990-N was submitted electronically for ACT NOW fiscal year 7/1/16 – 6/30/17 (attached).

CORRESPONDENCE

(All correspondence was given to Secretary to be attached with meeting minutes or filed)

- N/A

OLD BUSINESS

- Golf Outing update given by Chief Hill from Austin Martin committee notes. 18 teams registered, lots of hole sponsors and gifts for the Chinese Raffle and Auction have been received. Thank you to Carmine, John Klein and Kelly Kirkpatrick for all their help in soliciting businesses for items and sponsors. Food will be the same as last year, Pepsi has donated 10 cases of mixed beverages and Spartan (Family Fare) is donating bottled water. Shannon will take ACT NOW Square Reader so that credit/debit cards can be accepted and Julie will make a sign for registration table stating such.
- Cash raffle, only 193 tickets sold to date. All tickets have been assigned to ACT NOW board members and Gerrish Officers. We have 50 extra tickets left to sell, goal is to sell all 600 tickets! Greg Patchin will take extra tickets to Golf Outing and Julie will make raffle signs for the day of the golf outing so that we may be able to sell some tickets at that event.

- Annual meeting and block party/picnic had low attendance this year, only 56. Thank you to Shannon and Greg for stepping in to fill in for Brian and Julie who were on vacation. Suggested that next year we bring an “attraction” to help boost attendance (such as dog demo, bounce house, CERT trailer, water rescue demo) and possibly change venue to Twp. Marina and put marquee sign out to advertise ahead of time that it is a community event, public welcome!

NEW BUSINESS

- Friends For Safe Schools committee is asking for a donation for printing of 50 4x4 decals for THE BOOT Program. These sticker/decals would be given to area businesses that donate to the program for display on their door stating that they are a “Proud Sponsor” and “Got Booted.” Sgt. Patchin and Chief Hill are on the committee and explained that the funds raised for the project can only be used specifically for the equipment and installation. Motion made by Bob Barber, support by John Klein that ACT NOW pay the \$112.50 for the printing of the 50 decals for THE BOOT Project for Friends For Safe Schools committee. All in favor, none opposed, motion carried.

CERT UPDATE

- Coordinator Sharon Zacny was absent however Mary gave her report. Recently assisted Crawford CERT team with the AuSable Canoe Race start included Mike Briggs and 5 others also assisting with parade earlier that same day in Grayling.
- Chief Hill reported that he is still waiting for 2015 equipment grant reimbursement from the 7th Region. July 6th there were call-outs for 30 incidents from a bad storm for downed trees/power lines in which 4 CERT teams (13 volunteers) assisted the Fire and Police Department. CERT Trailer was requested to be set up in the parking lot of the township municipal center for the August Twp. Board Meeting (requested by Supervisor Udy).

OTHER BUSINESS/ANNOUNCEMENTS

- Shannon passed out a sheet with four options for this year’s SWAC stuffed animal that will again be donated by a local business owner. The group selected the “Sting-rays” which are available in three colors and four different sizes. These will be sold on Saturday, Sept. 16th at our booth at the fire grounds during the Michigan Firemen’s Memorial Festival. Shannon will make arrangements to get the animals, will need to set a date to tie tags on animals before event. Shannon has also completed the booth rental application and will need \$15.00 for the fee. Julie Hill made a motion that ACT NOW pay the \$15.00 booth reservation fee, John Klein supported, all in favor, none opposed, motion carried. Shannon will make sure that paperwork and check get submitted properly.
- Chief Hill brought up the need to get repairs/maintenance work done on the ACT NOW cooker/trailer. It needs some structural repair, along with painting and new tires. Julie Hill made a motion to have Chief Hill obtain an estimate for repairs/maintenance to the cooker/trailer for action at a future board meeting. John Klein support, all in favor, none opposed, motion carried. Also suggested getting some type of cover for the cooker once it is finished and also check into some signage for the cooker.

NEXT REGULAR EXECUTIVE BOARD MEETING

- September 1, 2017 at 10:00 a.m. at the Gerrish Township Police Department.

There being no further business to discuss, Mary Link adjourned the meeting at 10:52 a.m.

Respectfully Submitted,

Julie Hill

Julie Hill, ACT-NOW Secretary

cc/All Executive Board Members and the Gerrish Township Police Department Website