

A.C.T. – N.O.W.
Advisory Community Team – Neighbors On Watch
EXECUTIVE BOARD MEETING MINUTES
DECEMBER 9, 2014

Meeting was called to order by Treasurer Bob Barber (Chair Mary Link running late) at 1:06 p.m.

Members Present: Mary Link (late), Julie Hill, Bob Barber, John Klein, Ginny Trombley, Stanley Baysdell, Officer Pam Williams, Chief Brian Hill
Absent: Al Schultz, Danny Bates, Sharon Zacny

MINUTES

- Secretary Julie Hill presented the published minutes from the November 16, 2014 Executive Board meeting. Stanley Baysdell made a motion to accept the minutes as published. Ginny Trombley seconded, and the motion carried.

TREASURER'S REPORT

- Treasurer Bob Barber submitted the following published report for NOV. 2014 (SEE ATTACHED 5th month of 2014-2015 Fiscal Year):

Checking Account	\$ 4,929.25
Savings Account	\$ 285.13
Money Market Acct.	\$10,266.50
Petty Cash	<u>\$ 273.34</u>
Total	\$ 15,754.22

- Julie Hill made a motion to accept the Treasurer's Report as submitted. John Klein seconded, and the motion carried.
- Bob also presented an updated 2014-2015 Budget Spreadsheet (See Attached).

CORRESPONDENCE

(All correspondence was given to Secretary to be attached with meeting minutes)

- Thank you card from the Northern Michigan Children's Assessment Center for donation.
- Higgins Lake-Roscommon Chamber of Commerce Annual Dues Renewal letter. Pam Williams made a motion to pay the \$30 non-profit yearly membership fee to the Chamber. Seconded by Ginny Trombley, all in favor, none opposed, motion carried.
- Request for \$15.00 fee to State of Michigan for a 50/50 Raffle License for "Grayson's Gift" project for an all day scrap booking event at Bambi Lake on 2/28/15. Motion by Ginny Trombley, second by John Klein to pay the raffle fee and submit the raffle application to the State of Michigan for this event. Will provide a roll of 2-part tickets for event also.
- Thank you letter for CERT from the Trunk or Treat committee.
- Solicitation for liability insurance for non-profit organizations from Alliance Insurance.

OLD BUSINESS

- Trunk or Treat thank you ad was paid for to the Houghton Lake Resorter for \$72.00.
- Appreciation dinner went well, no complaints, food was good and Fred's was very accommodating.
- SWAC update – 6 families including 11 children and 9 adults, shopping is underway. Had 9 applications however 3 were dropped through the vetting process as one of them was a repeat and two had incomes that were too high. Was a special need for a gas card for one family for the mother for transportation to her part time job. Also will be shopping for 40 children at

River House Shelter and had 57 children that received gifts through the Kids Helping Kids foster program. Had another special circumstance where a family needed some fuel oil for heating purposes. Stanley Baysdell made a motion to spend \$800 towards the filling of their tank from the Home Energy Assistance Fund. Second by Pam Williams, all in favor, none opposed, motion carried. John Klein agreed to follow up with Fick & Sons and get them their fuel.

- Wrap Party will be Monday, 12/15/14 at 5:00 p.m. at the P.D. Pizza and pop will be served.
- Gifts will be delivered to families on 12/23/14 at 4:00 p.m. Meet at the P.D.

NEW BUSINESS

- Changed the January Exec. Board meeting to 1/9/15 at 1:00 p.m. at the P.D. due to the first Thursday of the month falling on New Year's Day.
- VIP Publishing dropped off a RAYBC Booster Book with ad prices for the RHS Spring Program. John Klein made a motion to pay \$80 for a ¼ page ad to include ACT NOW, CERT and P.D. Second by Pam Williams, all in favor, none opposed, motion carried. Julie will follow up with mocking up ad and getting an Invoice.

CERT UPDATE

Coordinator Sharon Zacny was absent, however Chief Hill stated that a Basic CERT training (20 hours) has began on 11/22/14 with 10 teens and 3 adults.

6 members volunteered with Christmas in the Village and Sharon, John and Rick attended the conference in Traverse City where Sharon was nominated for Coordinator of the Year. She did not receive the award but congratulations on the nomination from Chief Hill!

NEXT EXECUTIVE BOARD MEETING

- January 9, 2015 at 1:00 p.m. at the Gerrish Township Police Department. (Note change in usual date due to holiday.)

There being no further business, Chair Mary Link adjourned the meeting at 2:42 p.m.

Respectfully Submitted,

Julie Hill

Julie Hill, ACT-NOW Secretary

cc/All Executive Board Members and the Gerrish Township Police Department Website