

A.C.T. – N.O.W.
Advisory Community Team – Neighbors On Watch
EXECUTIVE BOARD MEETING MINUTES
FEBRUARY 3, 2017

Meeting was called to order by Chair Mary Link at 10:05 a.m.

Members Present: Mary Link, Carmine Polisei, Julie Hill, Bob Barber, Mike Briggs, John Klein, Kelly Kirkpatrick, John Ellis, Sharon Zacny, Chief Brian Hill
Absent: Officer Shannon Fick

MINUTES

- Secretary Julie Hill presented the published minutes from the January 5, 2017 Executive Board meeting. Bob Barber made a motion to accept the minutes as published. John Klein seconded, and the motion carried.

TREASURER'S REPORT

- Treasurer Bob Barber submitted the following published report for JANUARY 2017 (SEE ATTACHED 7th month of 2016-2017 Fiscal Year):

Checking Account	\$ 4,816.19
Savings Account	\$ 285.94
Money Market Acct.	\$13,299.13
Petty Cash	\$ 280.31
<u>(+) Pending Deposit</u>	<u>\$ 100.00</u>
Total	\$18,781.57

- John Klein made a motion to accept the Treasurer's Report as submitted. Kelly Kirkpatrick seconded, and the motion carried.
- Bob also presented an updated 2016-2017 Budget Spreadsheet (attached).

CORRESPONDENCE

(All correspondence was given to Secretary to be attached with meeting minutes or filed)

- \$400 donation check from St. Hubert's Catholic Church earmarked for NMCAC
- \$400 donation check from St. James Catholic Church

OLD BUSINESS

- \$75 donation was already approved for Danny Bates Celebration of Life ceremony in May. John Klein will follow up at the Shriner's Memorial Lunch for some suggestions of where to make a donation in his name. Table for March meeting after more information is obtained.

NEW BUSINESS

- Friends of the Library Fundraiser – Annual Wine & Craft Beer Tasting Social. ACT NOW purchased two tickets and John and Sandie Klein will represent us at the event.
- Mary handed out sheets for planning for ACT NOW 2017 meetings and events. Went over a power point program that was set up by Carmine and Chief Hill at a recent police staff meeting for officers input along with some ACT NOW members that attended also. The program specifically targets 2017 ACT NOW Fundraising Goals and how to obtain them. Do an evaluation each year on goals/action plan to perfect what we are doing each year.
- Will discuss application for a large cash raffle at March meeting, to include specific information and drawing date.

- Suggestions for new fundraising ideas: Spaghetti Dinner, Pancake Breakfast, waiting tables at a restaurant, pumping gas, basketball benefit game.

CERT UPDATE

- Coordinator Sharon Zacny reported that there are five new CERT members from the winter Basic class. CERT was called out to assist with traffic detail for the Tip-Up-Town parade in Houghton Lake. Work on the inside of the CERT Trailer is progressing well.
- Annual Pipeline Dinner will be March 15, 2017 at the Ramada Inn in Grayling. Two different sessions, Lunch from 11:30 a.m. – 1:30 p.m. or Dinner from 5:30 p.m. – 7:30 p.m. Let Sharon know if you are interested in attending and which session. If you cannot make it on this date but would like to attend this event, they will be holding one in Gaylord on March 14th also.

OTHER BUSINESS

- Welcome to Mike Briggs who will fill the vacant Membership Chair position until the annual elections in July.
- Please remember to save your Family Fare receipts, they can be turned into the police department at any time to go towards the “Direct Your Dollars” community fundraiser.

NEXT REGULAR EXECUTIVE BOARD MEETING

- March 3, 2017 at 10:00 a.m. at the Gerrish Township Police Department.

Due to time, planning session will continue at the March Executive Board meeting. No further business to discuss, Mary Link adjourned the meeting at 11:51 a.m.

Respectfully Submitted,

Julie Hill

Julie Hill, ACT-NOW Secretary

cc/All Executive Board Members and the Gerrish Township Police Department Website