

A.C.T. – N.O.W.
Advisory Community Team – Neighbors On Watch
EXECUTIVE BOARD MEETING MINUTES
JANUARY 12, 2015

Meeting was called to order by Chair Mary Link 1:05 p.m.

Members Present: Mary Link, Julie Hill, Bob Barber, Danny Bates, John Klein, Ginny Trombley, Officer Pam Williams, Sharon Zacny, Chief Brian Hill
Absent: Al Schultz, Stanley Baysdell

MINUTES

- Secretary Julie Hill presented the published minutes from the December 9, 2014 Executive Board meeting. Ginny Trombley made a motion to accept the minutes as published. Bob Barber seconded, and the motion carried.

TREASURER’S REPORT

- Treasurer Bob Barber submitted the following published report for DEC. 2014 (SEE ATTACHED 6th month of 2014-2015 Fiscal Year):

Checking Account	\$ 1,546.38
Savings Account	\$ 285.22
Money Market Acct.	\$ 5,267.18
Petty Cash	<u>\$ 236.11</u>
Total	\$ 7,334.89

- John Klein made a motion to accept the Treasurer’s Report as submitted. Danny Bates seconded, and the motion carried.
- Bob also presented an updated 2014-2015 Budget Spreadsheet (See Attached).

CORRESPONDENCE

(All correspondence was given to Secretary to be attached with meeting minutes)

- Letter from Friends of RADL with tickets for their annual Wine Tasting Fund Raiser to be held 2/5/15 from 3-6 pm at the RAM Center. John and Sandi Klein are available to go as ACT NOW representation. Julie Hill made a motion to purchase two of the tickets for the Wine Tasting Event at \$20 each, second by Ginny Trombley. All in favor, none opposed, motion carried.
- Thank you letter from the Higgins Lake-Roscommon Chamber of Commerce for the renewal of our membership.
- Donation request letter from WinterFest (Chamber of Commerce) taking place 2/13 & 2/14.
- Thank you card from Granzine’s for the Appreciation Dinner.

OLD BUSINESS

- SWAC critique – All went well with shopping and wrapping, plan for more help next year for River House kids if there are as many as this past year. Wal Mart was very helpful for that separate shopping event. Julie will send a thank you letter to manager of Wal Mart. Two families would like to help with Road Clean Up in appreciation for being recipients of the SWAC program and two officers also received written thank you notes from two of the families.

NEW BUSINESS

- Next month is the annual planning meeting, please be thinking of ideas for meeting/speakers for the community meetings and what projects/programs we will be keeping or eliminating and any new ideas for fund-raising, etc. for 2015.
- ACT NOW agreed that partnering with the Gerrish Fire Fighters Association for a 2016 Valentine Dinner Dance was a good idea for a fund-raiser, and would amply take the place of our larger raffle as we should be able to profit the same amount or more.
- Directed Treasurer to move \$1,000 from the General Fund to the Scholarship Fund for the 2016 Scholarship this way the next two years will be funded.
- Reviewed and discussed the need for a closed in trailer for CERT due to the equipment that our CERT team is accumulating and it would be beneficial to use on call-outs if needed. John Klein has been researching specs and we are looking at an 8 ½ x 16 or 18 foot long at approximately \$4800 - \$5000. Bob Barber made a motion that ACT NOW commit to purchasing a closed in CERT trailer by July 1, 2015. Danny Bates supported motion, all in favor, none opposed, motion carried. We will begin a financial plan for purchase to include focusing on using ACT NOW allocated Public Safety Fund money, Gerrish Twp. Police and Fire/EMS CERT budgets, possibly a local grant and focus on this project when we review our benevolent giving for the year 2015.
- Chief Hill mentioned that the Gilliam's 10x10 Easy Up Canopy was destroyed by the wind during the Trunk or Treat event in October last year. They let us borrow the canopy, which can be replaced for approximately \$89. John Klein made a motion to reimburse Kristi Gilliam up to \$100 for the damaged canopy. Ginny Trombley supported motion, all in favor, none opposed, motion carried.
- Chief Hill also advised that officer's have been checking status of Neighborhood Watch signs and there are 12 that will need to be replaced this summer due to fading and overall wear. We currently have 11 on hand and the officer's will do the labor of replacing them. Heads up...we will need to order more signs when able, they have to be ordered in quantities of 10 and were approximately \$255 in 2012 when the last order took place.

CERT UPDATE

Coordinator Sharon Zacny reported that 3 members attended the Citizen Corps Council Conference in Traverse City on 12/3 & 12/4 and 8 volunteers attended the Christmas in the Village call out. 8 new members including 5 teens (TERT) and 3 adults completed the CERT Basic Training in December (Steve Morris re-certified with this class also).

Meeting tonight is one of the four quarterly trainings and will be bag checks and annual policy and procedure review from 6-8 pm at the Gerrish Township Hall.

NEXT EXECUTIVE BOARD MEETING

- February 5, 2015 at 1:00 p.m. at the Gerrish Township Police Department. This will be the annual planning meeting for ACT NOW 2015 calendar of events.

There being no further business, Chair Mary Link adjourned the meeting at 2:10 p.m.

Respectfully Submitted,

Julie Hill

Julie Hill, ACT-NOW Secretary

cc/All Executive Board Members and the Gerrish Township Police Department Website