

**A.C.T. – N.O.W.**  
**Advisory Community Team – Neighbors On Watch**  
**EXECUTIVE BOARD MEETING MINUTES**  
**JANUARY 28, 2016 (PLANNING SESSION)**

Meeting was called to order by Chair Mary Link at 1:00 p.m.

Members Present: Mary Link, Al Schultz, Julie Hill, Bob Barber, Danny Bates, John Klein, Carmine Polisei, John Ellis, Officer Shannon Fick, Sharon Zacny, Chief Brian Hill

Absent: N/A

**MINUTES**

- Secretary Julie Hill presented the published minutes from the January 7, 2016 Executive Board meeting. Danny Bates made a motion to accept the minutes as published. Bob Barber seconded, and the motion carried.

**TREASURER'S REPORT**

- Treasurer Bob Barber submitted the following published report for JANUARY 2016 (SEE ATTACHED 7<sup>th</sup> month of 2015-2016 Fiscal Year):

Checking Account	\$ 5,018.19
Savings Account	\$ 285.58
Money Market Acct.	\$ 9,279.36
Petty Cash	\$ 191.30
<u>Spartan Charge (-)</u>	<u>\$ 16.59</u>
Total	\$14,757.84

- Julie Hill made a motion to accept the Treasurer's Report as submitted. Danny Bates seconded, and the motion carried.
- Bob also presented an updated 2015-2016 Budget Spreadsheet (See Attached).

**CORRESPONDENCE**

*(All correspondence was given to Secretary to be attached with meeting minutes or filed)*

- RADL – Fundraiser for Friends of the Library Wine Tasting Event. Motion by John Ellis, support by Carmine Polisei to purchase two tickets to the event for \$40.00 total. All in favor, none opposed, motion carried. John and Sandi Klein will represent ACT NOW at the event on 2/14/16.

**OLD BUSINESS**

- Valentine Dinner Dance only 38 tickets purchased to date... need to sell 100 to break even which is not the intention. Brian met with Brandon from fire department to discuss the lack of ticket sales for event and the possibility of cancelling, which he was in agreeance with after he met with the Fire Fighter's Association. Financial losses were discussed that would result from cancellation of band, hall, etc. and agreement made that ACT NOW and Fire Fighters Association would split all losses after tickets that were already sold had been refunded to purchasers. After further discussion, John Ellis made a motion to cancel event, support by Danny Bates. All in favor, none opposed, motion carried. John Klein made a motion that we pay all contract balances due and authorize treasurer to send reimbursement checks to the 38 ticket purchasers due to the cancellation of the event. Support by John Ellis, all in favor, none opposed, motion carried. Julie made a motion authorizing treasurer to transfer any extra funds needed from the Scholarship Fund to complete above motion. Support by Danny Bates,

all in favor, none opposed, motion carried. Danny Bates made a motion authorizing secretary to take care of all pertinent cancellations/modifications required due to cancellation of event. Bob Barber supported, all in favor, none opposed, motion carried. John Klein will take care of contacting the K of C Hall and Fred's Restaurant.

### **NEW BUSINESS**

- 2016 Annual Planning for events/meetings took place with four community meetings scheduled for March 21<sup>st</sup>, April 18<sup>th</sup>, May 16<sup>th</sup> and September 19<sup>th</sup>. Our annual Spring Road Clean-up will be 5/11/16 (alternate date 5/17/16) and Fall Road Clean-up will be 9/14/16 (alternate date 9/21/16). Annual Meeting/Elections & Picnic will be July 18<sup>th</sup> and Annual Appreciation Dinner will be 11/21/16. June 18<sup>th</sup> will be the Annual Higgins Lake Sunrise Run, August 13<sup>th</sup> Annual Golf Outing, October 31<sup>st</sup> Annual Trunk or Treat and Shop-With-A-Cop Wrap Party will be 12/19/16.
- Fundraising Discussion – Set a special meeting for 2/8/16 at 1:00 p.m. at GTPD to shore up details and plan for a Bowling Fundraiser in April and a “Getaway Package Raffle” during the summer to take the place of the cancelled Valentine Dinner Dance fundraiser.

### **CERT UPDATE**

- Coordinator Sharon Zacny reported that 7 members attended the CPR/AED Recertification class last night and there are 9 members signed up to take the same class on 2/10/16.
- We will be holding a Basic CERT Class beginning Feb. 17<sup>th</sup> with 12 applicants to date.
- Sharon along with PD have developed the 2016 CERT Training/Event Schedule which she has disseminated to the CERT members.

### **OTHER BUSINESS/COMMENTS:**

- N/A

### **NEXT REGULAR EXECUTIVE BOARD MEETING**

- March 3, 2016 at 1:00 p.m. at the Gerrish Township Police Department.

There being no further business, Mary Link adjourned the meeting at 2:30 p.m.

Respectfully Submitted,

*Julie Hill*

Julie Hill, ACT-NOW Secretary

cc/All Executive Board Members and the Gerrish Township Police Department Website