

A.C.T. – N.O.W.
Advisory Community Team – Neighbors On Watch
EXECUTIVE BOARD MEETING MINUTES
JANUARY 5, 2017

Meeting was called to order by Chair Mary Link at 1:02 p.m.

Members Present: Mary Link, Carmine Polisei, Julie Hill, Bob Barber, Kelly Kirkpatrick, John Ellis, Officer Shannon Fick, Sharon Zacny, Chief Brian Hill
Absent: Danny Bates, John Klein

MINUTES

- Secretary Julie Hill presented the published minutes from the December 1, 2016 Executive Board meeting. Bob Barber made a motion to accept the minutes as published. Kelly Kirkpatrick seconded, and the motion carried.

TREASURER’S REPORT

- Treasurer Bob Barber submitted the following published report for DECEMBER 2016 (SEE ATTACHED 6th month of 2016-2017 Fiscal Year):

Checking Account	\$ 4,912.80		
Savings Account	\$ 285.94		
Money Market Acct.	\$13,296.87		
Petty Cash	\$ 280.31		
<u>(+) Pending Deposit</u>	<u>\$ 100.00</u>	Spartan Charge (-)	\$ 22.99
Total	\$18,852.93		

- John Ellis made a motion to accept the Treasurer’s Report as submitted. Carmine Polisei seconded, and the motion carried.
- Bob also presented an updated 2016-2017 Budget Spreadsheet (attached).

CORRESPONDENCE

(All correspondence was given to Secretary to be attached with meeting minutes or filed)

- Thank you from the Granzine’s for the Appreciation Dinner.
- Thank you from RHS Marching Bucks for donation towards Breakfast with Santa event.
- Higgins Lake-Roscommon Chamber of Commerce invitation to Business After Hours events and 2017 Membership Renewal. (Kelly Kirkpatrick made a motion to pay the \$30 membership fee for 2017 to the Chamber of Commerce, support by Carmine Polisei. All in favor, none opposed, motion carried.)
- \$94.50 Invoice from Houghton Lake Resorter for the Trunk or Treat Thank you paper ad. (Given to Treasurer for payment)
- \$142.95 Invoice from Gerrish Twp. Police Department for ink cartridges and paper for ACT NOW printing and copy supplies for 2016. (Given to Treasurer for payment)
- Donation check from the NCACU employees from their 2016 community fundraiser to Grayson’s Gift Project for \$1429.83. (Given to Treasurer for processing)

OLD BUSINESS

- Shop-With-A-Cop went very well, we assisted 7 families, 20 children and 12 adults. We should continue to get our pizzas for the wrapping parties from Fred’s as they were very good and they gave them to us at a discounted rate of \$8.00 per pizza and Fred’s is a 2017 ACT NOW partner.

- Follow up from discussion of appointing a new Membership Chair from last meeting, Sharon has spoken with Michael Briggs who is very interested in filling this vacancy on an interim basis until our annual elections in July. Bob Barber made a motion that Michael Briggs fill the Membership Chair vacancy until the 2017/2018 annual elections held in July when he can run for the position. John Ellis seconded motion, all in favor, none opposed, motion carried. Sharon will contact Mike and let him know and invite him to our February Executive Board meeting.

NEW BUSINESS

- February meeting will be our 2017 planning session. Please start thinking of ideas for community meeting topics/speakers, events and new fresh fundraising ideas. Chief Hill will be holding a staff meeting with his officers on January 25th at 4:00 p.m. at the police department to work on the power point program that Carmine has started for ACT NOW to get officers ideas on fundraising projects, community programs/events, development of project committees, etc.

CERT UPDATE

- Coordinator Sharon Zacny reported that Christmas in the Village detail went well.
- CERT has been asked to assist with traffic/crowd control for the Tip Up Town parade in Houghton Lake on 1/21/17. Those that can assist, let Sharon know. Will meet at 9:00 a.m. at the Roscommon Township Fire Department with Roscommon County Sheriff Detective John Wybraniec.
- Current Basic CERT class is going well, down to 6 students due to a couple dropping out. The final written and practical tests will be on Tuesday, January 24th.
- Region 2 Citizens Corp. is offering some training classes on February 24th & 25th in Southgate. Sharon shared the printed information on these classes if anyone is interested.

OTHER BUSINESS

- Discussed changing the monthly ACT NOW Executive Board meetings to a different date and time as some of the members have scheduling conflict problems with the current first Thursday of each month. Motion was made by Kelly Kirkpatrick to change the monthly ACT NOW Executive Board meetings to the first FRIDAY of each month at 10:00 a.m. still to be held at the Gerrish Township Police Department. Support by John Ellis, all in favor, motion carried. Mary will contact those members not in attendance today and let them know the new meeting date/time.
- Julie gave information to Dar at the North Central Area Credit Union on ACT NOW and SWAC per her request. Each year the employees at the credit union select a local community project or group to sponsor for their annual community fundraiser. They are interested in selecting our Shop-With-A-Cop Program for their 2017 community fundraiser project.

NEXT REGULAR EXECUTIVE BOARD MEETING

- February 3, 2017 at 10:00 a.m. at the Gerrish Township Police Department.

There being no further business, Mary Link adjourned the meeting at 1:37 p.m.

Respectfully Submitted,

Julie Hill

Julie Hill, ACT-NOW Secretary
cc/All Executive Board Members and the Gerrish Township Police Department Website