

A.C.T. – N.O.W.
Advisory Community Team – Neighbors On Watch
EXECUTIVE BOARD MEETING MINUTES
JULY 2, 2015

Meeting was called to order by Treasurer Bob Barber (Chair Mary Link absent) at 1:06 p.m.

Members Present: Julie Hill, Bob Barber, Danny Bates, Ginny Trombley, Sgt. Greg Patchin, Chief Brian Hill, Officer Austin Martin

Absent: Mary Link, Al Schultz, John Klein, Stanley Baysdell, Sharon Zacny

MINUTES

- Secretary Julie Hill presented the published minutes from the June 4, 2015 Executive Board meeting. Ginny Trombley made a motion to accept the minutes as published. Danny Bates seconded, and the motion carried.

TREASURER'S REPORT

- Treasurer Bob Barber submitted the following published report for JUNE 2015 (SEE ATTACHED 12th month of 2014-2015 Fiscal Year):

Checking Account	\$ 1,481.94
Savings Account	\$ 285.40
Money Market Acct.	\$ 3,274.31
Petty Cash	<u>\$ 217.09</u>
Total	\$ 5,258.74

- Ginny Trombley made a motion to accept the Treasurer's Report as submitted. Danny Bates seconded, and the motion carried.
- Bob also presented an updated 2014-2015 Budget Spreadsheet (See Attached).

CORRESPONDENCE

(All correspondence was given to Secretary to be attached with meeting minutes)

- Thank you letter from Scholarship recipient Jessica Morton
- Thank you letter from Scholarship recipient Katie Burmester

OLD BUSINESS

- Sunrise Run went well, any course problems were reported to race officials (some signage issues noted).
- Chief Hill and Sharon Zacny make up the nominating committee for the ACT NOW Executive Board elections to be held at the annual meeting on July 20th. Looking for replacements for vacancies for GAP #2 (looks like we have one volunteer for GAP #2) and GAP #3 Representatives.
- Annual Block Party/Picnic on July 20th will be same as last year 6:00 p.m. start (5:00 p.m. set up).
 - Mary will take care of burgers, hot dogs and buns
 - Ginny will get potato salad and furnish condiments
 - Julie will make sure we have beverages (pop and water) and ice is made ahead
 - John will provide warmer trays

- PD will make sure grill is ready and gas tanks are full
 - Greg will set up sound system
 - Dave Kelley cooking/chef duties
 - Chief Hill has taken care of the Citizen of the Year Award
- Austin gave an update on the golf outing and has placed a volunteer sign up sheet on board in P.D. training room (will also take sign up sheet to next community meeting). Confirmed Hole-In-One Win a Car with Nester's for Hole #18 and he is working on the other hole games. Officers will be visiting area golf courses for donations for free rounds of golf for some of the prizes and group discussed the Chinese Raffle and gifts. Will check on ticket stock and Julie will make more Mulligan tickets. A few sponsor checks have come in from letters that were sent out. John Klein requested an updated list and he will personally visit those sponsors that have not replied yet (Austin will get with him).
 - Ginny Trombley made a motion to spend up to \$700 for gifts for Chinese Raffle, Danny Bates seconded, all in favor, none opposed, motion carried.
 - Julie Hill made a motion (from a quote received from Xpress Copy Center for a vinyl 8'x2' banner for \$57.60) to purchase banner that says "Welcome Golfers to the Annual ACT NOW Golf Outing" and can be used each year at the venue location. Greg Patchin seconded, all in favor, none opposed, motion carried.
 - Valentine Dinner Dance state license had to be modified (cannot have fire association as a co-sponsor). Made the required change and re-submitted and should have license approved within a couple of weeks and then ticket committee will get tickets ordered so that we can start selling in August.
 - Chief Hill updated on CERT Trailer Project – trailer has been ordered and should be here end of July or first part of August and then will go to Gaylord to get graphics/decals on outside. He also advised that the ACT NOW utility trailer was involved in an accident on its last trip to the scrap metal recycling center in Roscommon. This was not our driver's fault and all parties are okay and the trailer did not sustain any structural damage. It was taken in for some minor repairs and is back and available for use.

NEW BUSINESS

- None

CERT UPDATE

- Coordinator Sharon Zacny absent, however Bob Barber indicated that Region 7 may have some funds to put towards our CERT Trailer.
- Currently there are 7 volunteers for 4th of July Parade that starts at 12:00 noon on 7/4, meet at Roscommon County Sheriff Department at 11:00 a.m. 3 have volunteered for fireworks detail in the evening.
- Sunrise Run donation should be coming soon, not sure on the amount yet.

OTHER BUSINESS/COMMENTS:

- Austin Martin stated that his wife Noelle is interested in being on the board in the future, however due to her regular day-time job she would not be able to attend Executive Board meetings as they are currently set every first Thursday of the month at 1:00 p.m. The current board is aware that the regular meeting time/date format may need to be changed to accommodate for new members' schedules.
- Greg Patchin presented information on the LETR Fire Truck Pull event that will take place on July 18th as a fund-raising event for Special Olympic Michigan and ties in with the Torch

Run. He would like to put together a 10-person team to participate, however the entry fee is \$500 per team. The truck pull will take place at the Houghton Lake Home Depot and starts at 10:00 a.m. He is asking ACT NOW to possibly be a 1/3 sponsor with the Gerrish Fire Fighters Association being a 1/3 sponsor and the Gerrish Township Police Officers Association being a 1/3 sponsor. Julie Hill made a motion that ACT NOW pay the 1/3 (\$166.66) sponsor for a team for the LETR Fire Truck Pull event, Danny Bates seconded. All in favor, none opposed, motion carried. If anyone is interested in being on the team, let Greg know.

NEXT EXECUTIVE BOARD MEETING

- August 6, 2015 at 1:00 p.m. at the Gerrish Township Police Department.

There being no further business, Bob Barber adjourned the meeting at 2:31 p.m.

Respectfully Submitted,

Julie Hill

Julie Hill, ACT-NOW Secretary

cc/All Executive Board Members and the Gerrish Township Police Department Website