

**A.C.T. – N.O.W.**  
**Advisory Community Team – Neighbors On Watch**  
**EXECUTIVE BOARD MEETING MINUTES**  
**MARCH 3, 2016**

Meeting was called to order by Chair Mary Link at 1:00 p.m.

Members Present: Mary Link, Al Schultz, Julie Hill, Bob Barber, Danny Bates, John Ellis, Officer Shannon Fick, Sharon Zacny

Absent: John Klein, Carmine Polisei, Chief Brian Hill

**MINUTES**

- Secretary Julie Hill presented the published minutes from the February 8, 2016 Executive Board meeting. Bob Barber made a motion to accept the minutes as published. Al Schultz seconded, and the motion carried.

**TREASURER'S REPORT**

- Treasurer Bob Barber submitted the following published report for FEBRUARY 2016 (SEE ATTACHED 8<sup>th</sup> month of 2015-2016 Fiscal Year):

Checking Account	\$ 1,520.61
Savings Account	\$ 285.58
Money Market Acct.	\$ 8,280.77
<u>Petty Cash</u>	<u>\$ 191.30</u>
Total	\$10,278.26

- Al Schultz made a motion to accept the Treasurer's Report as submitted. Danny Bates seconded, and the motion carried.
- Bob also presented an updated 2015-2016 Budget Spreadsheet (See Attached).

**CORRESPONDENCE**

*(All correspondence was given to Secretary to be attached with meeting minutes or filed)*

- CNA Surety Bond Invoice due 4/24/16 (Motion by John Ellis to pay the annual \$100.00 premium due for the surety bond. Support by Danny Bates, all in favor, none opposed, motion carried.)
- HLRCC – Roscommon Business Expo Invite (Decided not to participate this year due to conflict with CERT mandatory training that night.)
- Roscommon Rotary Spring Auction Sponsor Request (Motion by John Ellis to sponsor the Roscommon Rotary Spring Auction with a Silver \$100 sponsorship. Support by Danny Bates, all in favor, none opposed, motion carried.)

**OLD BUSINESS**

- Valentine Dinner Dance cancellation complete including all refunds, contract cancellations and State of Michigan Raffle License cancellation. The final project loss was \$1,006.75 (1/2 for ACT NOW and 1/2 for GFFA).
- Discussed tabled items from January 2016 meeting and immediate expenditures. Agreed to continue with the \$500 donation to NMCAC and the \$1,000 to River House, but not until we start getting some funds incoming. At this time, after net expenses for this month including purchase of pre-stamped envelopes, surety bond, \$100 donation to Rotary and raffle license fee and upcoming ticket printing for Getaway Package Raffle, we are on a spending freeze

until funds start coming in from Bowling Fundraiser in May and Getaway Package raffle ticket sales.

- Getaway Package Raffle – Need to start selling tickets ASAP. Bob Barber made a motion to pay the \$50 raffle license and submit the application to the State of Michigan and pay the ticket printing cost once we have our License Number. Support by John Ellis, all in favor, none opposed, motion carried. Mary signed the application and Julie will send it to the State tomorrow.

## **NEW BUSINESS**

- Upcoming March 21<sup>st</sup> Community Meeting at 6:00 p.m. at Township Hall will be on “Wildfire Safety” presented by Randy Hartman of the Michigan DNR.
- May Community Meeting – Contact Dan Fishel (local historian) to speak about Gerrish Township History. Mary has tried to contact him with no luck, both Bob and Al would be seeing him this month and will get him the date, time and location as he was previously approached and stated he would love to do a presentation for ACT NOW.
- Rosalie Myers from the Roscommon County Economic Development Corp. gave a quick presentation at the beginning of our meeting on “Free Fishing Weekend” coming up June 11<sup>th</sup> & 12<sup>th</sup>. They are looking for a sponsor to help with securing a site and working the Saturday for about three hours to measure fish, give away prizes, certificates, etc. for Higgins Lake. They already have sponsors for Houghton Lake and Lake St. Helen. They are trying to promote the state wide Family Fishing Fest where anyone can fish without a license and it includes free entry into state parks that weekend also. After Rosalie left, the group discussed the program and decided that there were not enough members to volunteer that day, not enough information with what other expectations we would be liable for and a general lack of knowledge about fishing and running a fishing event. Apparently last year the Chamber along with Supervisor Homola tried to run the event at the Gerrish Twp. Marina and it did not go well resulting in neither group wanting to be involved with the program this year. Mary will call Rosalie and let her know that ACT NOW’s decision is not to be a sponsor this year.

## **CERT UPDATE**

- Coordinator Sharon Zacny reported that the annual Pipeline Dinner will take place on March 9<sup>th</sup> at the Ramada Inn in Grayling. Need to RSVP with Sharon if you are going and whether you are attending the 11:30 a.m. Lunch program or the 5:30 p.m. Dinner program.
- Nine new members are currently taking the CERT Basic class that is running every Wednesday at the PD and will wrap up March 23<sup>rd</sup> with a final practical. Sharon is looking for victims for that day if anyone can help out please let her know.
- CPR cards are here for those that took the CPR/AED recertification with Officer LaBonte. If you haven’t gotten your card yet, they are at the PD and available to pick up.

## **OTHER BUSINESS/COMMENTS:**

- Deputy Jonah Schutte came in personally and talked to Chief Hill about the Youth Academy (similar to a Citizens Police Academy) that they will be running in June of 2016 and he was requesting a possible donation from ACT NOW to help cover costs of supplies and materials for the Academy. Due to our lack of funds at this time we will table this items until we have more funds allocated for donating.

## **NEXT REGULAR EXECUTIVE BOARD MEETING**

- April 7, 2016 at 1:00 p.m. at the Gerrish Township Police Department.

There being no further business, Mary Link adjourned the meeting at 2:00 p.m.

Respectfully Submitted,

*Julie Hill*

Julie Hill, ACT-NOW Secretary

cc/All Executive Board Members and the Gerrish Township Police Department Website