

**A.C.T. – N.O.W.**  
**Advisory Community Team – Neighbors On Watch**  
**EXECUTIVE BOARD MEETING MINUTES**  
**MAY 5, 2016**

Meeting was called to order by Chair Mary Link at 1:05 p.m.

Members Present: Mary Link, Al Schultz, Julie Hill, Bob Barber, Carmine Polisei, John Ellis,  
Officer Shannon Fick, Chief Brian Hill, Sharon Zacny  
Absent: Danny Bates, John Klein

**MINUTES**

- Secretary Julie Hill presented the published minutes from the April 7, 2016 Executive Board meeting. John Ellis made a motion to accept the minutes as published. Bob Barber seconded, and the motion carried.

**TREASURER'S REPORT**

- Treasurer Bob Barber submitted the following published report for APRIL 2016 (SEE ATTACHED 10<sup>th</sup> month of 2015-2016 Fiscal Year):

Checking Account	\$ 1,376.14
Savings Account	\$ 285.67
Money Market Acct.	\$ 8,282.84
Petty Cash	\$ 191.30
<u>Spartan Charge (-)</u>	<u>\$ 16.76</u>
Total	\$ 10,135.95

- Al Schultz made a motion to accept the Treasurer's Report as submitted. Shannon Fick seconded, and the motion carried.
- Bob also presented an updated 2015-2016 Budget Spreadsheet (See Attached).

**CORRESPONDENCE**

*(All correspondence was given to Secretary to be attached with meeting minutes or filed)*

- N/A

**OLD BUSINESS**

- Still waiting to hear from the committee working on the "Higgins Lake Improvements Project" for some verification that they have applied or are in process of applying for non-profit status. Need some clarification on how donation checks will need to be written and specifications as to what fund to direct donation to before ACT NOW can vote to set up a Fiduciary Fund for that group.
- Carmine stated that everything was on schedule for the May 14<sup>th</sup> Bowling Tournament and he knows of approximately 100 people that will be attending (not all bowling but coming for the prize raffle). He has about 25 great prizes and is going to take photos of the prizes and Fred's is going to let us post pictures with advertising for event at the Bowling Alley a week ahead. He will also see if radio station 100.3 will give us a couple of free ad spots or possibly do a live feed on the day of the event. Julie will make sure we have two full rolls of different colored tickets.
- Sunrise Run committee has contacted Chief Hill via E-mail and will meet mid-May for a coordination safety meeting. He will notify the proper people when he has that date. All

aspects of run will be the same as last year, nothing has changed as far as location, times, routes, etc.

- Scrap Metal Project will continue after a little problem securing a recycling location. The location that we used last year will allow us to continue to drop off our scrap, however they are not open to the general public and are waiting for their receiving bin. Still continue to check into other options, however this is the most cost effective solution at this time based on current scrap metal rates.
- May 16<sup>th</sup> Community Meeting will be “History of Gerrish Township” and will be presented by local historian Dan Fishel. Mary has confirmed this, his only request is no recordings of his presentation as he will be presenting some brand new material that will go into his next book. Mary will announce this to the audience before his presentation.

### **NEW BUSINESS**

- Spring Road Clean-Up will be Wednesday, May 11<sup>th</sup>, start at PD at 4:00 p.m. Pizza and pop will be served afterwards (Mary will take care of pre-ordering pizza and Julie will make sure water and pop are on ice). Sign-up sheet on board.
- Nominating committee for the 2016-2017 ACT NOW Executive Board Annual Elections will be Chief Hill and Sharon Zacny. All board members present have agreed to continue to serve another year in their current positions except Al Schultz will be stepping down (retiring) in July. Carmine Polisei volunteered to take over the Co-Chair position leaving his current GAP #2 Representative position vacant.

### **CERT UPDATE**

- Coordinator Sharon Zacny reported that there were 6 members that recently attended the Camp Grayling weekend training from our team.
- Reminder that one of the mandatory trainings will be on 5/18/16 from 6-10 p.m. Meet at the PD, this will be an Outdoor Search & Rescue Scenario.

### **OTHER BUSINESS/COMMENTS:**

- Julie gave an update on Grayson’s Gift Project. The committee has resumed with their regular monthly meetings, they meet every third Thursday at 6:00 p.m. at the Gerrish Fire Department. Current three members are Kristen Carmany, Julie Hill and Brandon Rodgers. At the next meeting on May 19<sup>th</sup> they will approve Bylaws and sign paperwork for applications for EIN and Articles of Incorporation (which are required before they apply for non-profit status). They are also developing a Mission and Vision Statement, revising the project budget and creating a fundraising plan.

### **NEXT REGULAR EXECUTIVE BOARD MEETING**

- June 2, 2016 at 1:00 p.m. at the Gerrish Township Police Department.

There being no further business, Mary Link adjourned the meeting at 2:00 p.m.

Respectfully Submitted,

*Julie Hill*

Julie Hill, ACT-NOW Secretary

cc/All Executive Board Members and the Gerrish Township Police Department Website