

A.C.T. – N.O.W.
Advisory Community Team – Neighbors On Watch
EXECUTIVE BOARD MEETING MINUTES
NOVEMBER 3, 2016

Meeting was called to order by Chair Mary Link at 1:00 p.m.

Members Present: Mary Link, Carmine Polisei, Julie Hill, Bob Barber, Kelly Kirkpatrick, John Ellis, Officer Shannon Fick, Sharon Zacny, Chief Brian Hill
Absent: Danny Bates, John Klein

MINUTES

- Secretary Julie Hill presented the published minutes from the October 6, 2016 Executive Board meeting. John Ellis made a motion to accept the minutes as published. Bob Barber seconded, and the motion carried.

TREASURER'S REPORT

- Treasurer Bob Barber submitted the following published report for OCTOBER 2016 (SEE ATTACHED 4th month of 2016-2017 Fiscal Year):

Checking Account	\$ 3,416.08
Savings Account	\$ 285.85
Money Market Acct.	\$13,292.42
<u>Petty Cash</u>	<u>\$ 326.04</u>
Total	\$ 17,320.39

- Julie Hill made a motion to accept the Treasurer's Report as submitted. Kelly Kirkpatrick seconded, and the motion carried.
- Bob also presented an updated 2016-2017 Budget Spreadsheet (attached).

CORRESPONDENCE

(All correspondence was given to Secretary to be attached with meeting minutes or filed)

- Letter and donation check from the Schroeder Foundation.
- Letter requesting a donation from the Roscommon Bucks Marching Band "Breakfast with Santa" Program. Motion by Kelly Kirkpatrick, support by Shannon Fick to donate \$250 to the Breakfast with Santa program for the RHS Marching Band. All in favor, none opposed, motion carried.

OLD BUSINESS

- Raffle update – Approximately 350 tickets sold to date...keep selling!! Officers from the PD have sold all of their tickets, ACT NOW board members still have some left to sell. There are still about 100 un-assigned if you would like more. If Fred's will allow we can go around restaurant and bar with a poster and see if any patrons would like to purchase a ticket "last chance" before drawing.
- Trunk or Treat committee has their de-briefing meeting on 11/8/16. Event was well attended with what is estimated to be over 1200 people...great weather this year!! The flow for traffic and vehicle registration seemed better than last year. Suggested we have some extra lighting, maybe a fire truck with lights shining in over flow parking area at the Toy Box Storage and at the drive for people crossing the road.

- Appreciation Dinner will be held on 11/21/16 at 5:30 p.m. at Fred's Restaurant by invitation only. Invites have been mailed out with a RSVP date of November 11th. Fred's has confirmed that buffet dinner will be \$15 per person plus tax and gratuity.
- Bowling fundraiser for November 26th has been slated at Fred's and will be a community Christmas theme. Fred's has agreed to partner with ACT NOW to support our many community programs and projects and will be donating the lane use and shoe rental at no cost. Bowling is \$20 per couple and each couple will receive a free gift! Limited to 20 couples, sign-up sheets are available at the police department and fire department. There will also be 50/50 drawings and great prizes to win during the Chinese Raffle. Q100.3 will be broadcasting live from 1-3 p.m. and Santa will be available for photos with the kids from 11 a.m. to 2 p.m. Bowling will take place from 2-5 p.m. Set up will start at 10:30 a.m. for those who can volunteer. Julie will contact papers with information and also invite them to attend event. Will also send flyer to Chamber of Commerce.

NEW BUSINESS

- Chief Hill reported that Kids Helping Kids Christmas program for Roscommon County foster children and foster families have been meeting regularly planning for the 8th Annual event on December 10th. This year besides providing a family style holiday meal for the families and gifts for the children, there will also be a family gift to promote bonding such as certificates for bowling, movies, etc. ACT NOW has helped out in the past with a donation to this fund, however, the project's regular partners have started sending in their donations already, so we will table any donation discussion until next ACT NOW board meeting in December.

CERT UPDATE

- Coordinator Sharon Zacny reported that team training on Oct. 8th went well, did not have as much participation as would have liked. Call outs for Homecoming Parade and Trunk or Treat went well. November 9th will be the last training of the year from 6-9 p.m. at the Gerrish Twp. Hall and will be Policy Review and Bag Checks.
- Call out for traffic control and crowd safety for Christmas in the Village on December 3rd, if you can help out let Sharon know.
- There will be a new Basic CERT class (20 hours) starting this winter in December. If you know of anyone interested in joining our CERT team please let Chief Hill or Sharon know.

NEXT REGULAR EXECUTIVE BOARD MEETING

- December 1, 2016 at 1:00 p.m. at the Gerrish Township Police Department.

There being no further business, Mary Link adjourned the meeting at 2:30 p.m.

Respectfully Submitted,

Julie Hill

Julie Hill, ACT-NOW Secretary

cc/All Executive Board Members and the Gerrish Township Police Department Website