

A.C.T. – N.O.W.
Advisory Community Team – Neighbors On Watch
EXECUTIVE BOARD MEETING MINUTES
OCTOBER 1, 2015

Meeting was called to order by Chair Mary Link at 1:02 p.m.

Members Present: Mary Link, Al Schultz, Julie Hill, Bob Barber, Danny Bates, John Klein, Stanley Baysdell, Officer Shannon Fick, Sharon Zacny, Chief Brian Hill
Absent: Carmine Polisei

MINUTES

- Secretary Julie Hill presented the published minutes from the September 3, 2015 Executive Board meeting. Danny Bates made a motion to accept the minutes as published. John Klein seconded, and the motion carried.

TREASURER’S REPORT

- Treasurer Bob Barber submitted the following published report for SEPTEMBER 2015 (SEE ATTACHED 3rd month of 2015-2016 Fiscal Year):

Checking Account	\$ 2,137.20
Savings Account	\$ 285.49
Money Market Acct.	\$ 9,275.13
Petty Cash	\$ 268.26
Pending Deposit	\$ 750.00
<u>Spartan Charge (-)</u>	<u>\$ 43.93</u>
Total	\$12,672.15

- Stanley Baysdell made a motion to accept the Treasurer’s Report as submitted. Danny Bates seconded, and the motion carried.
- Bob also presented an updated 2015-2016 Budget Spreadsheet (See Attached).
- Stanley Baysdell made a motion to approve the ACT NOW Revised 2015-2016 Budget, support by John Klein. All in favor, none opposed, motion carried.

CORRESPONDENCE

(All correspondence was given to Secretary to be attached with meeting minutes)

- Invitation to Higgins Lake-Roscommon Chamber of Commerce Annual Meeting.
- Outgoing letter from ACT NOW Chair Mary Link to DNR Grant Program as a supporting partner in the expansion of the walking trail project at Gerrish Township.

OLD BUSINESS

- Trunk or Treat Update (Brian) – Window has been decorated in town, solicit letters for donations have gone out and several donations have come in. Everything is going well and on schedule. CERT volunteers may be limited, will ask for assistance from GTFD for traffic control, burn barrels, etc.
- CERT Trailer is complete and a photo op will be done today at 2:30 p.m. with representatives from all partners for the paper. Grant for 2014 CERT equipment through Homeland Security (7th Region Citizen Corps) was submitted and we will be submitting the same for 2015 for another \$1,000 of equipment/supplies for CERT. These are reimbursement grants. We will be scheduling a work bee to go through CERT inventory/equipment and stock trailer sometime in November (possibly use fire department bay so work can be done indoors).

- Tickets have been distributed to sell for the 2016 Valentine Dinner Dance, sell, sell, sell! Individual committees will be working on their jobs to promote/advertise, get prices on catering, beverage package, etc.

NEW BUSINESS

- November 16th will be the Annual Appreciation Dinner at Fred's at 5:30 p.m. (Dinner at 6:00 p.m.) John Klein will make food arrangements, same as last year. Julie will get copy of Bob's ledger sheets for 2015 substantial project donors to revise/update invitation list and will mail out invites at the end of October with an RSVP date of November 9th.
- 2015 SWAC Planning – Shannon will drop off applications to RES so they are available from 11/2/15 – 11/25/15, home visits scheduled for 12/4/15, shopping first two weeks in December, wrapping 12/21/15 and delivery 12/23/15. SWAC Shark sales went rather well in spite of the weather and reduced traffic at the Firemen's Memorial Festival this year, still brought in just over what we did last year due to the popularity of the larger animals.
- Mary discussed ACT NOW being a fiduciary agent for Swimmer's Itch projects. After discussion board felt that it would not be in the best interest of ACT NOW to take on Swimmer's Itch even as a fiduciary agent. Motion was made by Danny Bates, seconded by John Klein that ACT NOW would be a fiduciary agent for Higgins Lake Improvement Projects pending notification of organization's committee/board members as this does fit Bylaws purpose of organization and Mission Statement. All in favor, none opposed, motion carried. Discussed the need to update Bylaws with terms of being Fiduciary Agent for those groups who are seeking non-profit status.

CERT UPDATE

- Coordinator Sharon Zacny reported that Torch Run went well. There are seven volunteers signed up for RHS Homecoming Parade detail, Bob will be filling in for Sharon, everyone meet at 4:15 p.m. at RCSD. 16 members attended the CERT training on September 30th and it went very well. Walk to School day is 10/7/15, meet at 6:45 a.m. at RES parking lot for assignments.

OTHER BUSINESS/COMMENTS:

N/A

NEXT EXECUTIVE BOARD MEETING

- November 5, 2015 at 1:00 p.m. at the Gerrish Township Police Department.

There being no further business, Mary Link adjourned the meeting at 2:15 p.m.

Respectfully Submitted,

Julie Hill

Julie Hill, ACT-NOW Secretary

cc/All Executive Board Members and the Gerrish Township Police Department Website