

A.C.T. – N.O.W.
Advisory Community Team – Neighbors On Watch
EXECUTIVE BOARD MEETING MINUTES
October 6, 2016

Meeting was called to order by Chair Mary Link at 12:58 p.m.

Members Present: Mary Link, Carmine Polisei, Julie Hill, Bob Barber, John Ellis, Officer Shannon Fick, Sharon Zacny, Chief Brian Hill (Guests Bob Edwards and Al Schultz)

Absent: Danny Bates, John Klein, Kelly Kirkpatrick

MINUTES

- Secretary Julie Hill presented the published minutes from the September 1, 2016 Executive Board meeting. John Ellis made a motion to accept the minutes as published. Carmine Polisei seconded, and the motion carried.

TREASURER'S REPORT

- Treasurer Bob Barber submitted the following published report for SEPTEMBER 2016 (SEE ATTACHED 3rd month of 2016-2017 Fiscal Year):

Checking Account	\$ 2,968.32
Savings Account	\$ 285.85
Money Market Acct.	\$13,290.16
<u>Petty Cash</u>	<u>\$ 326.04</u>
Total	\$ 16,870.37

- Carmine Polisei made a motion to accept the Treasurer's Report as submitted. John Ellis seconded, and the motion carried.
- Bob also presented an updated 2016-2017 Budget Spreadsheet (attached).

CORRESPONDENCE

(All correspondence was given to Secretary to be attached with meeting minutes or filed)

- Square Credit Card Reader and account information.

OLD BUSINESS

- Raffle update – 279 tickets sold to date...keep selling!!
- Firemen's Memorial stuffed animal sales went very well, best ever. Thanks to all who volunteered to work the booth, Officer Fick and Bob Edwards for the generous donation! Much better weather this year.
- Trunk or Treat committee has been meeting regularly and planning is coming along nicely. They are trying to target 50 trunks, no Haunted Trail, just focusing on trunks. Cash and candy donations are starting to come in. Encourage ACT NOW members, friends, neighbors to participate!
- Al Schultz is going to leave all the buckets, vests, bags, pokers, etc. for road clean up at the police department for future use. Trash bags for clean-up are obtained from the Road Commission and then afterwards the Road Commission needs to be contacted with how many bags of trash to pick up. Julie has the sign-up/road section sheet saved for future use.

NEW BUSINESS

- Bob Edwards presented his “Santa Bear” program for at-risk children in the Roscommon Area Schools. For every \$45 donation a bear will be given to a child in need along with a \$50 gift card to Wal Mart for them to use for Christmas. Wal Mart is donating the extra \$5 per child to make the \$50 total. He is targeting 120 children that have been selected by professionals in the system so they are vetted properly. Receipts are available if needed (tax deductible). Bob Barber made a motion that ACT NOW donate \$225.00 (5 bears) to the Santa Bear Program. John Ellis support, all in favor, none opposed, motion carried.
- Bob Edwards also shared an opportunity for any group to raise money for a project. His restaurant (Streamside) will make the building and staff available every Wednesday night through the winter for a buffet dinner from 5-8:00 p.m. He will have 5 different dinners to choose from, group would have to pay the cost for food, a cook and dishwasher and server but they can set their own price for dinner. He would also advertise on his marquee sign, on the radio, at local churches and through the Chamber for the group. He will get back with us when all the details are ironed as he wants to start doing this in December.
- Julie and Brian will update the invitation list for the annual Appreciation Dinner. John Klein was absent, however Carmine said he spoke with owners at Fred’s and has arranged a nice buffet dinner for \$15 per person. We will shore up details at next meeting and have a head count.
- Discussed the bowling fundraiser that was scheduled for Nov. 5th and Carmine suggested we change the date to Nov. 26th and make it a Community Christmas Party/Fundraiser hosted by Fred’s Restaurant/Bowling and ACT NOW. He has arranged with Fred’s for bowling fees and radio coverage. There will be Santa available from 11:00 a.m. – 2:00 p.m. for the children for photo opportunities, radio live broadcasting from 1:00-3:00 p.m. with bowling running from 2:00-5:00 p.m.. \$20 per couple to bowl and every couple will receive a gift. Chinese Raffle will be available to anyone with some really nice prizes and 50/50 drawings will also take place. You do not have to bowl to come participate in the drawings!
- Julie will have SWAC applications prepared for Shannon to drop off to schools on November 1st with a pick up date of 11/28/16. Committee will review them on 12/1/16 and interview potential applicants on 12/2/16 (maximum of 7 families). Shopping will take place the week of 12/5/16 and 12/12/16 with the wrapping on 12/19/16 at 5:00 p.m.
- New fundraiser “Direct Your Dollars”...save all Family Fare receipts and for every 150,000 points earned we will get a \$1,000 check from Spartan Nash Corporation. Spread the word to save receipts, there are labeled collection cans at the fire department and at the police department for dropping them off.

CERT UPDATE

- Coordinator Sharon Zacny reported that the traffic control for the Torch Run, Firemen’s Memorial Parade and Walk to School Day went well.
- CERT Trailer Project committee continues to meet and are organizing shelving for installation.
- There are 11 members signed up for the 11/8/16 CERT quarterly training.
- Re-visited a donation for Crawford CERT for the assistance they provided for the Sunrise Run. We have now received our donation check for the event and there were 5 members from the Crawford CERT team that helped with traffic control. John Ellis made a motion that we donate \$300 (same as last year) to the Crawford County CERT team for their assistance with the 2016 Sunrise Run event. Support by Julie Hill, all in favor, none opposed, motion carried.

NEXT REGULAR EXECUTIVE BOARD MEETING

- November 3, 2016 at 1:00 p.m. at the Gerrish Township Police Department.

There being no further business, Mary Link adjourned the meeting at 2:05p.m.

Respectfully Submitted,

Julie Hill

Julie Hill, ACT-NOW Secretary

cc/All Executive Board Members and the Gerrish Township Police Department Website