

**A.C.T. – N.O.W.**  
**Advisory Community Team – Neighbors On Watch**  
**EXECUTIVE BOARD MEETING MINUTES**  
**SEPTEMBER 4, 2014**

Meeting was called to order by Chair Mary Link at 1:00 p.m.

Members Present: Mary Link, Al Schultz, Julie Hill, Bob Barber, Danny Bates, Ginny Trombley, Stanley Baysdell, Officer Pam Williams, Sharon Zacny, Chief Brian Hill  
Absent: John Klein

**MINUTES**

- Secretary Julie Hill presented the published minutes from the August 7, 2014 Executive Board meeting. Bob Barber made a motion to accept the minutes as published. Pam Williams seconded, and the motion carried.

**TREASURER'S REPORT**

- Treasurer Bob Barber submitted the following published report for AUGUST 2014 (SEE ATTACHED 2<sup>nd</sup> month of 2014-2015 Fiscal Year):

Checking Account	\$ 6,089.42
Savings Account	\$ 285.04
Money Market Acct.	\$ 6,261.84
Petty Cash	\$ 250.34
CD	\$ .00
Total	\$ 12,886.64

- Al Schultz made a motion to accept the Treasurer's Report as submitted. Danny Bates seconded, and the motion carried.
- Bob also presented an updated 2014-2015 Budget Spreadsheet.

**CORRESPONDENCE**

*(All correspondence was given to Secretary to be attached with meeting minutes)*

- None

**OLD BUSINESS**

- Financial Report for Golf Outing was provided via email by Bob, showing net funds raised for this year's event as \$4,145.64. This is our best year yet for this fundraiser...thanks to all who participated, volunteered to help and to Officer Austin Martin for a job well done as project coordinator! Julie has prepared a photo collage that will go out to golf outing sponsors and donors with a Thank You letter.
- Pam gave an update on the raffle with 275 tickets sold to date; all tickets have been disbursed to individuals to sell. Booth at the Firemen's Memorial Festival vendor area for ACT NOW to sell raffle tickets has been secured, Brian and Bob will work the booth on Friday 9/19 and evaluate if Saturday sales would be beneficial.
- Need volunteers to sit at Firemen's Memorial Festival booth to sell stuffed animals for 2014 Shop-With-A-Cop fundraiser. The animals this year will be cute and colorful gorillas in a large (\$5) and small size (\$3). Julie will make sure posters and booth materials are ready for both the Gorilla Sales and the Raffle Ticket Sales booths. Date to tie tags on gorillas has been set for 9/15/14 (Monday) at 1:00 p.m. at the police department.

- Law Enforcement Torch Run will be on Sept. 10<sup>th</sup> starts at Roscommon High School and finishes at Fred's Restaurant. Registration begins at 3:30 p.m. and run starts at 4:00 p.m. CERT volunteers will need to meet at high school at 3:30 p.m. to get their traffic control assignments.
- In follow up with approving an annual stipend for ACT NOW Treasurer position, the following Bylaw amendment was motioned by Pam Williams, seconded by Ginny Trombley, all in favor, none opposed, motion carried (Bob Barber abstained).

**Add to ACT NOW BYLAWS:**

**ARTICLE XVII COMPENSATION, Section 17.1**

When authorized by the Board, a person shall be reasonably compensated for services rendered to the organization as an Officer, Director, employee, agent, or independent contractor, except as prohibited by these Bylaws.

**NEW BUSINESS**

- Annual Fall Road Clean Up will be on Wednesday, Sept. 17<sup>th</sup>, 4:00 p.m. Meet at police department for road section assignment. Sign up sheet will be presented at the ACT NOW community meeting on 9/15/14. Pizza and pop will be served afterwards.
- ACT NOW Community Meeting on 9/15/14 will be on "Project Liberty" and will be on human trafficking and SOAP (Save Our Adolescents from Prostitution). Presenters will be Michelle Webber (DeWitt) and a local psychologist. GAP Report will also be presented.
- ACT NOW Community Meeting on 10/20/15 will be on "Winter Weather" and will be presented by Jim Keysor from the Gaylord Weather Service Bureau. This will be a 90 minute presentation so no GAP Report will be presented, however the GAP Report will be available on line at the police department website. We will also allow a brief presentation by a Gerrish Twp. Board Member (other than Mary Link) on the upcoming Road Millage Proposal for informational purposes only outlining the proposed road plans for Gerrish Township.

**CERT UPDATE**

Coordinator Sharon Zacny reported that 6 volunteers will be assisting with the RADL Bike Tour on 9/6 and 6 volunteers will help with traffic control for the Torch Run on 9/10.

Final CERT training for 2014 will take place on 9/13 from 6:00 – 10:00 p.m. and will be a light search and rescue. Currently have 13 members signed up for the training along with 3 proctors.

Oct. 24<sup>th</sup> – 26<sup>th</sup> will be a Preparedness & Skills Training at Camp Grayling, please let Sharon know if you are interested in attending this event.

Oct. 8<sup>th</sup> will be the National Walk to School Day at the Elementary School, will need volunteers to assist with this annual event.

Chief Hill extended a huge thank you to Sharon for her service and work with Region 7 in keeping our CERT team included in the State's planning where funding, equipment and organizing is concerned.

**NEXT EXECUTIVE BOARD MEETING**

- October 2, 2014 at 1:00 p.m. at the Gerrish Township Police Department.

There being no further business, Chair Mary Link adjourned the meeting at 2:05 p.m.

Respectfully Submitted,

*Julie Hill*

Julie Hill, ACT-NOW Secretary

cc/All Executive Board Members and the Gerrish Township Police Department Website