



3075 E. Higgins Lake Drive
Roscommon, MI 48653
(989) 821-5207

ACT NOW is a 501(c)(3) Non-Profit Organization
*"Neighbors with Police...
Caring Together for Our Community"*

INSTRUCTIONS FOR COMPLETING SCHOLARSHIP APPLICATION

- Applicant must use the official ACT-NOW application form, which must be signed and dated by the student, parent or guardian.
- Letters and statements must be originals on one side of an 8 1/2 x 11 sheet of paper, dated, typed (if possible) and signed by the author.
- All materials must be bound with the application on the top with staple in the upper left corner.
- All materials MUST be arranged in the order described below:
 1. Application for Scholarship. *Must be signed and dated by student and parent/guardian.*
 2. Official High School Transcript. *Include a certified school copy of the student's records from that institution from the beginning of the freshman year to the date of the application, may be photocopied.*
 3. Essay on the "Value of Community Service". *Submit a typewritten 300 word essay on the importance and value of community service and how your past, present and future involvement in community activities affect your vocational or professional goals.*
 4. Two (2) Letters of Recommendation. *Provide letters of recommendation from two people in authority from school attended by applicant. The letters must be on official letterhead, signed and dated by the author and include title of the writer. The letters may cover the applicant's ability, work habits, leadership, personality and integrity.*
 5. One (1) Letter of Endorsement. *Provide a current letter of endorsement from a responsible non-school person. The person shall not be related to the applicant and should be capable of reporting the applicant's participation in non-school activities in terms of work, service, leadership, notable skills and outstanding recognition. It would be helpful to know how the writer came to know the applicant.*
- The decision to grant or deny an award by ACT-NOW is final.
- After completing the application, make a photocopy for your records.
- All application materials remain the property of ACT-NOW.

Please return the application package by March 31, 2015 to the Roscommon High School Counseling Office.