

A.C.T. – N.O.W.
Advisory Community Team – Neighbors On Watch
EXECUTIVE BOARD MEETING MINUTES
April 12, 2024

Meeting was called to order by Chair John Ellis at 10:01 am (Chair had to leave at 11:00 am at which time Co-Chair Mike Briggs took over.)

Members Present: John Ellis, Mike Briggs, Julie Hill, Bob Barber, Carlos Jean-Francois, Sharon Zacny, Ralph Rowland, Stanley Baysdell, Lt. Norm LaBonte, Chief Eric Muszynski
Absent: Mary Link

Special Presentation by JoJean Thompson from the Oasis of Hope House in Houghton Lake. JoJean passed out informational flyers/newsletters and business cards and discussed what their non-profit organization was about and how they need assistance from the public. The presentation ended at 10:23 a.m.

MINUTES

- Julie Hill presented the published meeting minutes from the March 1, 2024 Executive Board meeting. Ralph Rowland made a motion to accept the revised minutes as published, support by Bob Barber.

TREASURER’S REPORT

- Treasurer Bob Barber submitted the following published report for MARCH 2024 (9th month of the 2023-2024 fiscal year) SEE ATTACHED REPORT:

Checking Acct.	\$ 5,230.29
Savings Acct.	\$ 287.83
MMA	\$12,528.92
Petty Cash	\$ 1,979.69
CD	\$10,012.70
<u>TOTAL</u>	<u>\$30,039.43</u>

- Motion by Julie Hill to accept the March 2024 Treasurer’s Report as submitted. Support by Stanley Baysdell, all in favor, none opposed, motion carried.
- Bob also presented an updated 2023-2024 Budget Spreadsheet (attached).

CORRESPONDENCE

(All correspondence was given to Secretary to be attached with meeting minutes or filed)

- Annual Premium for Surety Bond. John Ellis made a motion that we pay the \$100.00 premium to CNA for the annual premium for the surety bond. Support by Sharon Zacny, all in favor, none opposed, motion carried.
- Motion by John Ellis, support by Ralph Rowland that we do not need to register a booth for the annual MFMF in September as we have discontinued our SWAC Animal Sales Fundraiser due to the cost and availability of stuffed animals. All in favor, none opposed, motion carried.
- Turned over a \$250.00 donation from a resident to be used for SRO John Wybraniec to reimburse him for misc. costs for food, materials, awards, etc. for the Chess Club he has established at RHS. This will be put in the Scholarship/School Fund for future use.
- Flyer announcement for the Roscommon Rotary Club Spring Auction to be held on May 4th at the CRAF Center. If anyone is interested in supporting this fundraiser, tickets are \$50 a person and available from Fire/EMS Chief Fisher.

- Read and filed an email from previous PD Chief Hill regarding a citizen who has obviously mixed up GLUA with ACT NOW. He responded to clarify they have nothing to do with each other.

OLD BUSINESS

- Bowling Tournament Fundraiser Update – We have all eight teams ready to go and will pay at registration. Event will be held at Fred’s of Roscommon and bowling will begin at Noon. Registration will start at 11:30 am and set up for the event at 11:00 am. We have \$1,850.00 in lane sponsorships with possible one more \$100 coming in. We have eleven prizes for the raffle with a few more to come in Friday evening. All signs and money pouches and envelopes are ready. Julie will bring the Square Reader for CC purchase availability. Will also take Torch Run shirts and coins to sell. Printed PD Mobile App brochures for tables and Save the Date cards for the August Golf Outing for tables.
- Showed the group the bronze plaque for Chief’s Hill’s retirement gift. Discussed any donation ACT NOW might be willing to make toward the gift. Officers will be donating some funds individually. John Ellis made a motion that ACT NOW pick up the cost difference for the plaque after individual donations have been made. Support by Sharon Zacny. All in favor, none opposed, motion carried. (Julie abstained as the plaque was purchased personally so that it would be here in time for Brian’s retirement party.)
- Reviewed the 2024 Scholarship application synopsis, there were ten submissions, one was thrown out as the application was not signed and did not meet the criteria for the school/community recommendation letters. Bob Barber made a motion that we award the 2024 Scholarships to Applicant #7 and Applicant #8, based on GPA, need and community service. Support by Sharon Zacny, all in favor, none opposed, motion carried. Julie will prepare the certificates and presentation outline for SRO Wybraniec, John Ellis and Ralph Rowland who will be attending the Awards Program, which was switched to Monday, April 29th at 6:30 pm in the RHS Auditorium.
- ACT NOW 25th Year promotional items research and discussion will be tabled until next month’s board meeting.

NEW BUSINESS

- 2024 Sale Shirts and Challenge Coins are in for the “40th” Anniversary year of the Law Enforcement Torch Run. GTPD is on the back of the shirts this year as a “Sapphire” Level Sponsor, so we are hoping to keep this status and sell lots of shirts and coins! Shirts are \$20 each and coins are \$10 each. These will be on sale at the PD from now until the run in September, please spread the word.
- Spoke with Jake from Guardian Defense who attended the last Coffee with a Cop event. He has been sponsoring the cadets for a few years now that attend the Roscommon County Sheriff’s Youth Academy in the summer. I told him I would bring it to our board to see if ACT NOW would like to help with the sponsorship this year and provide a donation. Julie will check with U/S Lowe to get more details regarding the Academy start date, what kind of funds they have now and how much is anticipated to be needed for this year. Will bring back info to May meeting.

CERT UPDATE (Bob Barber)

- There were eight volunteers (including two new CERT members) that attended the Food Distribution on 03/23/24, the next truck is scheduled for 04/27/24.
- Nine members attended the Annual Pipeline training on 03/12/24.
- Six CERT members received their CPR/AED recertifications on 03/07/24.
- Four new CERT members attended the full CPR/AED course on 04/06/24 plus Jim Vasko who could not make it to the renewal course. Bob Barber also took this course and received a

BLS Advisor certification so that he can instruct others on how to perform CPR, however he is not physically able to perform the hands-on part himself. Two members also took an afternoon First Aid course as they will be out of town for the regularly scheduled First Aid class in June.

- There may be an upcoming Weather Spotter class hosted by Roscommon Emergency Management, possibly in May.

OTHER BUSINESS/ANNOUNCEMENTS

- N/A

NEXT REGULAR EXECUTIVE BOARD MEETING

- Next Executive Board Meeting will be May 3, 2024 at 10:00 a.m. at the Gerrish Township PD.

There being no further business to discuss, Mike Briggs made a motion to adjourn the meeting, support by Ralph Rowland, all in favor, none opposed. Co-Chair Mike Briggs adjourned the meeting at 11:30 a.m.

Respectfully Submitted,

Julie Hill

Julie Hill, ACT-NOW Secretary