

A.C.T. – N.O.W.
Advisory Community Team – Neighbors On Watch
EXECUTIVE BOARD MEETING MINUTES
May 3, 2024

Meeting was called to order by Chair John Ellis at 10:02 am

Members Present: John Ellis, Mike Briggs, Julie Hill, Bob Barber, Sharon Zacny (TX), Ralph Rowland, Stanley Baysdell, Lt. Norm LaBonte, Chief Eric Muszynski
Absent: Carlos Jean-Francois, Mary Link

MINUTES

- Julie Hill presented the published meeting minutes from the April 12, 2024 Executive Board meeting. Mike Briggs made a motion to accept the revised minutes as published, support by Ralph Rowland.

TREASURER’S REPORT

- Treasurer Bob Barber submitted the following published report for APRIL 2024 (10th month of the 2023-2024 fiscal year) SEE ATTACHED REPORT:

Checking Acct.	\$ 8,521.37
Savings Acct.	\$ 287.83
MMA	\$12,536.82
Petty Cash	\$ 295.69
<u>CD</u>	<u>\$10,050.86</u>
TOTAL	\$31,692.57

- Motion by Julie Hill to accept the March 2024 Treasurer’s Report as submitted. Support by Stanley Baysdell, all in favor, none opposed, motion carried.
- Bob also presented an updated 2023-2024 Budget Spreadsheet (attached).

CORRESPONDENCE

(All correspondence was given to Secretary to be attached with meeting minutes or filed)

- Email from DHHS on providing information for the Roscommon County United Way Dish of the Day mobile soup kitchen and looking for possible sponsorship for a meal or donation. After some discussion, John Ellis made a motion that we pass on any presentation or donation at this time. Support by Ralph Rowland, all in favor, none opposed, motion carried. Julie will email our response back next week.
- Gerrish Fire/EMS Department letter to sponsor their 75th Anniversary Celebration which will be held on August 3, 2024. Motion by John Ellis that ACT NOW do a Platinum Sponsorship of \$1,000.00 and that we offer the use of our banner to save them the cost of printing one for us. Support by Bob Barber, all in favor, none opposed, motion carried.

OLD BUSINESS

- After some discussion about a donation to the Oasis of Hope House in follow up with last month’s presentation, Lt. Norm LaBonte made a motion that ACT NOW donate \$500.00 to the organization. Support by John Ellis, all in favor, none opposed, motion carried.
- A final report was given on the Bowling Fundraiser with a total of \$3,181.00 in proceeds earned. Everything went well. Discussed next year making it mandatory that you must be present to win the 50/50 Raffle and the raffle for prizes. Was not an issue this year, but some

people bought tickets and gave them to someone else to claim if they won. This would not look good for the participants and other people that stay for the duration of the event.

- ACT NOW 25th Year promotional items research was done, and Julie handed out a packet of options and prices and had some samples to view. Generally, everyone liked the insulated tote bags for sure but will table the decision on what item(s), how many and how much to spend at the June meeting after everyone can take home the packets and look them over.
- Julie spoke with Emilie at the RCSO in regard to funding for the 2024 Roscommon County Sheriff's Youth Academy and she said that they were all set on funding for this year and would rather us direct donations to other places that may have a more immediate need. She said they are all set on funding for meals and that Jake's (Guardian Defense) annual donation takes care of the cadet's registration and t-shirt fees. We will check back next year and see how their funding situation is for the 2025 program.
- Following up with last month's motion that ACT NOW will pick up the difference in the cost of Chief Hill's retirement plaque after personal donations have been accounted for, Lt. Norm LaBonte made a motion that ACT NOW pay \$700.00 towards the plaque. Support by John Ellis, all in favor, motion carried.

NEW BUSINESS

- Spring Road Clean Up is scheduled for May 15th starting at 4:00 pm at the PD. Julie will order pizzas and make sure beverages are available for afterwards along with all clean-up supplies. Bob will pick up the pizzas. A sign-up sheet has been posted on the board in the PD training/meeting room.
- Need to think about the upcoming 2024-2025 Election of Officers for the July Annual Meeting. Also, if anyone has any nomination suggestions for any of the positions to have those ready, including a non-voting community member which has been a vacant position for over a year due to Mary's health.
- Higgins Lake Sunrise Run will take place on June 15th and if the organizers from NMCAC ask, Stan and Dave are willing to volunteer to work the water station on Cottage Street next to the Fire Department. Julie will pass this information on to NMCAC event coordinator.

CERT UPDATE (Bob Barber)

- There were six volunteers that attended the Food Distribution on 04/27/24, the next truck is scheduled for 05/18/24.
- Four new CERT members attended the full CPR/AED course on 04/06/24 plus Jim Vasko who could not make it to the renewal course. Bob Barber also took this course and received a BLS Advisor certification. Two members also took an afternoon First Aid course as they will be out of town for the regularly scheduled First Aid class in June.
- New members received additional equipment/gear from the CERT trailer as it is now out of storage and in the corner of the PD parking lot.
- There will be two classes offered for First Aid in June, Bob will send out information on those.
- There is a planning meeting for the Higgins Lake Sunrise Run scheduled for 05/22/24 at the PD. Bob will send out further information on that event after the planning meeting.

OTHER BUSINESS/ANNOUNCEMENTS

- N/A

NEXT REGULAR EXECUTIVE BOARD MEETING

- Next Executive Board Meeting will be June 14, 2024 at 10:00 a.m. at the Gerrish Township PD. (2nd Friday due to Julie's schedule)

There being no further business to discuss, Ralph Rowland made a motion to adjourn the meeting, support by Mike Briggs, all in favor, none opposed. Chair John Ellis adjourned the meeting at 11:05 a.m.

Respectfully Submitted,

Julie Hill

Julie Hill, ACT-NOW Secretary