

A.C.T. – N.O.W.
Advisory Community Team – Neighbors On Watch
EXECUTIVE BOARD MEETING MINUTES
September 6, 2024

Meeting was called to order by Chair John Ellis at 10:01 am

Members Present: John Ellis, Mike Briggs, Julie Hill, Bob Barber, Carlos Jean-Francois, Sharon Zacny (TX), Ralph Rowland, Stanley Baysdell, Patrick Mrosz, Lt. Norm LaBonte, Chief Eric Muszynski
Absent: None

MINUTES

- Julie Hill presented the published meeting minutes from the August 6, 2024 Executive Board meeting. Bob Barber made a motion to accept the revised minutes as published, support by John Ellis. All in favor, none opposed, motion carried.

TREASURER’S REPORT

- Treasurer Bob Barber submitted the following published report for AUGUST 2024 (2nd month of the 2024-2025 fiscal year) SEE ATTACHED REPORT:

Checking Acct.	\$ 7,569.59
Savings Acct.	\$ 287.83
MMA	\$15,556.40
Petty Cash	\$ 189.01
CD	\$10,208.84
<u>Visa Pymt. Pending (-)</u>	<u>\$ 404.90</u>
TOTAL	\$33,406.77

- Motion by Julie Hill to accept the August 2024 Treasurer’s Report as submitted. Support by Ralph Rowland, all in favor, none opposed, motion carried.
- Bob also presented an updated 2024-2025 Budget Spreadsheet (attached).
- Just a note that Scrap Metal Project for the 2024 season has earned over \$1,600.00 so far.

CORRESPONDENCE

(All correspondence was given to Secretary to be attached with meeting minutes or filed)

- Thank you letter from the Gerrish Fire Fighters Association for sponsoring their 75th Anniversary Celebration.

OLD BUSINESS

- Update on Golf Outing. The event went well despite the cool, windy, and sometimes rainy weather. We raised \$6,027.31 from this year’s event. See Follow Up Report, Final Financial Report and Event Comparison Report (attached). John Ellis made a motion that we set next year’s Annual ACT NOW Golf Outing for August 9, 2025 to be held at the Redwood Golf Course and to have Golfapalooza games back. Support by Lt. Norm LaBonte, all in favor, none opposed, motion carried. Julie will contact Redwood Golf Course and TnT Golfapalooza to reserve next year’s date on their schedules/calendars.
- LETR will take place on Tuesday, September 10th at 6:00 pm with registration starting at 5:00 pm at the Gerrish PD. We raised \$520 in pre-shirt and coin sales. 25 have registered for the run online including 14 cadets from the Kirtland Regional Police Academy. Will also have some Special Olympic Athletes participating, they will register on day of event. Mike and Barb Eva will have a water station along the route where they have in the past. All permits have been approved and bus transportation with RAPS has been confirmed for 7:00 pm or

shortly after at the park. Hot dogs, condiments, chips, and ice will be provided by owners of Park Store and hot dogs will be prepared by them so no special food permits/licenses will need to be obtained. We just need to bring our large cooler with bottled water. CERT will brief at 5:15 pm before the event at the PD.

- Fall Road Clean Up will be on 09/18/24 at 4:00 pm starting at the PD. Sign up sheet is on the board in the meeting/training room. Julie will order and have pizzas ready for pick up at 4:30 pm from Polar Parlor and will have water and pop available afterwards.
- Trunk or Treat planning meeting was held on 08/28/24 with eight people in attendance representing PD, Fire/EMS, ACT NOW and the Township Board. The event will take place on Halloween, same venue, times, etc. as last year. (See report from planning meeting attached.) The committee would like to request that ACT NOW donate the \$2,200.00 budgeted amount for this year's event as this is a total expensed out event, no revenues except what may be donated in cash for candy. Bob Barber made a motion that ACT NOW donate \$2,200.00 to the Trunk or Treat Fund as budgeted. Support by John Ellis, all in favor, none opposed, motion carried.

NEW BUSINESS

- N/A

CERT UPDATE (Bob Barber)

- Had six volunteers for the FD 75th Anniversary Celebration on 08/03/24 in the park behind the Gerrish Twp. Fire Department.
- Two volunteers attended NNO in Roscommon with the CERT Trailer on 08/13/24.
- 3rd Quarter CERT Training was cancelled, will still plan on the 4th Quarter Training on 10/09/24 from 6-9:00 pm at the Township Hall and will cover Reunification. CERT advisors will meet with PD on 09/18/24 after Road Clean Up to shore up agenda and details.
- Seven volunteers showed up for the 08/24/24 Food Truck Distribution. Next Food Trucks will be on 09/28/24 and 10/19/24.
- Five volunteers have signed up for the LE Torch Run on 09/10/24, briefing will be at 5:15 pm at the PD before the event.
- Two volunteers have signed up for the MFMF Light Parade on 09/20/24 at 9:00 pm in the Village and two volunteers so far for the Michigan Firemen's Memorial Parade which will be on 09/21/24 at Noon with briefing at 11:30 am at the RCSO.
- Bob will be putting out information with sign up for volunteers for the RHS Homecoming Parade on 10/25/24 and Trunk or Treat on 10/31/24.
- Mike attended the Region 7 Zoom meeting on 09/10/24, the next quarterly Region 7 meeting will be on 12/3/24. They still have funds available through a grant for equipment needs.

OTHER BUSINESS/ANNOUNCEMENTS

- N/A

NEXT REGULAR EXECUTIVE BOARD MEETING

- Next Executive Board Meeting will be October 4, 2024 at 10:00 a.m. at the Gerrish Township PD.

There being no further business to discuss, Mike Briggs made a motion to adjourn the meeting, support by Julie Hill, all in favor, none opposed. Chair John Ellis adjourned the meeting at 11:05 a.m.

Respectfully Submitted,

Julie Hill

Julie Hill, ACT-NOW Secretary