

A.C.T. – N.O.W.
Advisory Community Team – Neighbors On Watch
EXECUTIVE BOARD MEETING MINUTES
January 3, 2025

Meeting was called to order by Chair John Ellis at 10:00 am.

Members Present: John Ellis, Mike Briggs, Julie Hill, Bob Barber, Ralph Rowland, Patrick Mrosz, Lt. Norm LaBonte

Absent: Carlos Jean-Francois, Sharon Zacny, Stanley Baysdell, Chief Eric Muszynski

MINUTES

- Julie Hill presented the published meeting minutes from the December 6, 2024 Executive Board meeting. Bob Barber made a motion to accept the minutes as published, support by Ralph Rowland. All in favor, none opposed, motion carried.

TREASURERS REPORT

- Treasurer Bob Barber submitted the following published report for DECEMBER 2024 (6th month of the 2024-2025 fiscal year) SEE ATTACHED REPORT:

Checking Acct.	\$ 7,735.83
Savings Acct.	\$ 287.83
MMA	\$15,581.62
Petty Cash	\$ 189.01
<u>CD</u>	<u>\$10,367.99</u>
TOTAL	\$34,162.28

- Motion by Julie Hill to accept the December 2024 Treasurer’s Report as submitted. Support by John Ellis, all in favor, none opposed, motion carried.
- Bob also presented an updated 2024-2025 Budget Spreadsheet (attached).
- Bob will email out a revised 2024-2025 Budget for members to review. Will be on the February agenda to adopt this Budget.

CORRESPONDENCE

(All correspondence was given to Secretary to be attached with meeting minutes or filed)

- Letter from NMCAC reviewing 2024 and asking for 2025 support. Lt. LaBonte made a motion that we donate the same amount to the Northern Michigan Children’s Assessment Center this year that we did for 2024 which was \$1,500.00. Support by John Ellis, all in favor, none opposed, motion carried.
- Received a check for a general donation of \$150 from St. Hubert’s Men’s Club.
- Invoice from GTPD for 2024 copy/printing services based on PD contract copy prices. Total 644 B&W copies, 1,796 color copies and three reams of paper for a total of \$279.92. Motion by John Ellis to pay \$279.92 to GTPD for 2024 copy/printing services. Support by Bob Barber, all in favor, none opposed, motion carried.

OLD BUSINESS

- Shop-With-A-Cop final report given by Julie. This year we received 16 applications. Two were denied due to previous participants, 4 denied as they did not meet the criteria or were not the neediest. We sponsored 10 families which included 18 children and 11 adults. Shopping was done by officers and went well. Spent \$4,903.55 at Walmart on gifts and \$301.69 on meals/food with kids after shopping. The total spent on these items was \$5,205.24. Twenty-two donors contributed \$3,558.00 to this year’s event. 19 volunteers attended the Wrap Party and enjoyed the finger foods and beverages. All gifts were delivered by officers on 12/19/24.

Four of the families were in the Village of Roscommon, two in Gerrish Township, one in Markey Township, one in Richfield Township and two in South Branch Township. According to Bob, the unofficial balance of the SWAC Fund is \$1,413.53. A final financial report will follow. The only suggestion for next year is that when officers are shopping not to use sticky notes to tag the gifts, they fall off (possibly use some pre-printed small labels). Also use full name and not just initials when identifying the gifts. Maybe bag them by name instead of each individual gift? Lt. LaBonte will work on a solution for this for 2025.

NEW BUSINESS

- Reviewed the 2025 ACT NOW Calendar of events/meetings and trainings. Julie will update with the CERT quarterly trainings and Region 7 quarterly meetings once they are all scheduled.

CERT UPDATE (Bob Barber)

- There were three volunteers for the Christmas in the Village day activities on 12/07/24 and four volunteers for the light parade at night.
- There were seven volunteers for the Food Truck on 12/14/2024. The next Food Truck is scheduled for 01/25/2025.
- The Tip Up Town Parade will be on 01/18/2025 and there are five volunteers signed up so far. The parade will be at 11:00 am and the briefing and breakfast will be at 9:30 am at the Roscommon Township Fire Department.
- Mike has been attending the Region 7 quarterly Zoom meetings and they are talking about updating ID cards with training certifications. More to follow as to who will be doing the cards and what type of information they are going to require.

OTHER BUSINESS/ANNOUNCEMENTS

- John Ellis announced the annual Bowling Fundraiser for the Roscommon County Sheriff's Auxiliary which will be held on 02/22/2025 at Hi-Skore Lanes in West Branch. We have supported this fundraiser in previous years, and he was looking for a sponsor donation. Julie Hill made a motion that ACT NOW donate \$500 as a sponsor for this event. Support by Ralph Rowland, all in favor, none opposed, motion carried.

NEXT REGULAR EXECUTIVE BOARD MEETING

- Next Executive Board Meeting will be February 7, 2025 at 10:00 a.m. at the Gerrish Township PD.

There being no further business to discuss, Ralph Rowland made a motion to adjourn the meeting, support by Mike Briggs, all in favor, none opposed. Chair John Ellis adjourned the meeting at 10:56 a.m.

Respectfully Submitted,

Julie Hill

Julie Hill, ACT-NOW Secretary