

A.C.T. – N.O.W.
Advisory Community Team – Neighbors On Watch
EXECUTIVE BOARD MEETING MINUTES
April 4, 2025

Meeting was called to order by Chair John Ellis at 10:02 am.

Members Present: John Ellis, Mike Briggs, Julie Hill, Bob Barber, Sharon Zacny (TX), Ralph Rowland, Stanley Baysdell, Patrick Mrosz, Lt. Norm LaBonte
Absent: Carlos Jean-Francois, Chief Eric Muszynski

MINUTES

- Julie Hill presented the published meeting minutes from the March 7, 2025 Executive Board meeting. Bob Barber made a motion to accept the minutes as published, support by Norm LaBonte. All in favor, none opposed, motion carried.

TREASURERS REPORT

- Treasurer Bob Barber submitted the following published report for MARCH 2025 (9th month of the 2024-2025 fiscal year) SEE ATTACHED REPORT:

Checking Acct.	\$ 7,055.91
Savings Acct.	\$ 287.83
MMA	\$15,600.78
Petty Cash	\$ 189.01
<u>CD</u>	<u>\$10,487.32</u>
TOTAL	\$33,620.85

- Motion by Norm LaBonte to accept the March 2025 Treasurer’s Report as submitted. Support by Ralph Rowland, all in favor, no one opposed, motion carried.
- Bob also presented an updated 2024-2025 Budget Spreadsheet (attached).

CORRESPONDENCE

(All correspondence was given to Secretary to be attached with meeting minutes or filed)

- Email from Houghton Lake Rotary – Donation Request for their 2025 Spring Auction Fundraiser. We have supported this event for the past several years. Ralph Rowland made a motion that ACT NOW donate a gift basket from Fifth Street Wines for \$150.00, the same as last year. Support by Sharon Zacny, all in favor, no one opposed, motion carried. Julie will make arrangements for the order and to have it picked up by the due date of 04/16/2025.

OLD BUSINESS

- Bowling Tournament Fundraiser update by Julie Hill. \$1,000 in lane sponsorships, plus \$500 brought in today for a total so far of \$1,500. We will be following up with businesses this afternoon and Monday who have not responded and are regular donors (Last year we had \$1,800). We have eleven raffle prizes so far (13 last year), more coming next week, just need to pick them up. We have eight volunteers signed up. Meet at 11:00 am at Fred’s.
- Blue Line Q and Brew food truck/trailer has been reserved for our Annual Picnic on 07/21/25. Owners will have a couple of options for the main dish and then sides, all at cost.

NEW BUSINESS

- John Ellis has volunteered to represent ACT NOW to present our 2025 Scholarship Awards at RHS Awards Night on 05/05/25 at 6:30 pm in the Auditorium. SRO John Ellis will also attend to represent GTPD. Julie will prepare the certificates and presentation outline.

- Spring Road Clean-Up is scheduled for 05/14/25 at 4:00 pm, starting at GTPD. Sign up sheet is posted on board in PD meeting room. Julie will order pizza from Country Corners and Bob will pick them up at 5:00 pm. Same order as last year. Julie will have beverages ready along with plates, napkins, etc.
- Scrap Metal Project will start back up on 04/15/25, weather permitting, trailer and signage will be set up same spot as always. Carlos and Pat have volunteered to head up the project and arrange, sort and transport scrap to recycling center. John Wybraniec has also volunteered to assist if needed.
- Discussed holding a Coffee With A Cop in May (before Memorial Day) at 200 Market Café on W. Higgins Lake Drive. Owners would love to host this event. We will get with them within the next few weeks and schedule a date and time so we can advertise the event. Motion was made by John Ellis that ACT NOW provides the beverages up to \$500 for the event. Support by Ralph Rowland, all in favor, no one opposed, motion carried.
- Reviewed the 2025 Scholarship applications and synopsis, we had three submissions. After some discussion, Norm LaBonte made a motion that we award all three applicants a \$1,000 scholarship each. Support by Ralph Rowland, all in favor, no one opposed, motion carried.

CERT UPDATE (Bob Barber)

- Five volunteers attended the 03/22/25 Food Distribution, next trucks are scheduled for 04/26/25 and 05/17/25.
- March 4th and March 6th were the CERT CPR/AED and First Aid classes for those that needed to renew their certifications. Four attended the CPR/AED class and five attended the First Aid class.
- Nine members attended the lunch session of the Annual Pipeline Training in Grayling.
- Mike attended the March 4th Region 7 Zoom meeting. Benzie County will be hosting a 20-Hour Basic CERT class on May 3rd & 4th. Bob will reach out to those that have turned in applications or have expressed interest in joining our team to see if they would like to attend the Basic class in Benzie.
- Bob has assigned Dondi to manage the CERT Jacket research and ordering.
- Mike will be attending the Roscommon County Emergency Management meeting on 04/14/25.
- Roscommon County Emergency Management will be hosting a free National Weather Service SKYWARN Spotter Training class on 05/12/25 at the Gerrish Township Hall from 6:00 – 7:30 pm. Good training if anyone is interested.
- Chief Muszynski passed on to Bob that the RCSO will be looking for assistance this September for the Firemen's Memorial light parade in the evening and the regular parade during the day of festival weekend 09/20/25 – 09/21/25.

OTHER BUSINESS/ANNOUNCEMENTS

- N/A

NEXT REGULAR EXECUTIVE BOARD MEETING

- Next Executive Board Meeting will be May 2, 2025 at 10:00 a.m. at the Gerrish Township PD.

There being no further business to discuss, Mike Briggs made a motion to adjourn the meeting, support by Ralph Rowland, all in favor, none opposed. Chair John Ellis adjourned the meeting at 11:02 a.m.

Respectfully Submitted,

Julie Hill

Julie Hill, ACT-NOW Secretary